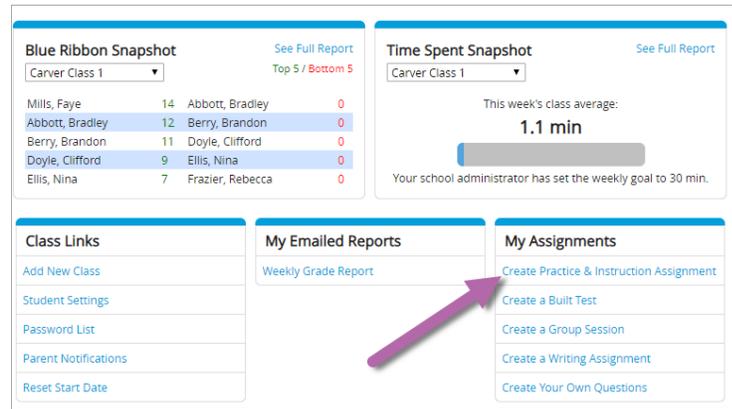
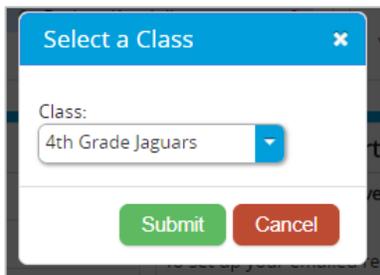


Assign Practice to Students

Assignments can be assigned to a whole class, a group of students within a class, or individual students in the class. Use assignments to supplement instruction, give students additional practice, or as an intervention for a struggling student.

1. On the Teacher Page, click **Create Practice & Instruction Assignment**.

2. If you have more than one class, select a class and click **Submit**.



3. Complete the **General Info & Preferences**, select additional preferences, if desired, and click **Next: Assignments Options**. See the table below for more information on enforcing dates.

<i>If</i>	<i>Then</i>
Enforce Dates is off and Activate Assignments is Yes ,	Students can access assignment any time after it is created, despite assigned and due dates.
Enforce Dates is off and Activate Assignments is No ,	Students will not see the assignment.
Enforce Dates is on and Activate Assignments is Yes ,	Students can see the assignment, but cannot access it.
Enforce Dates is on and Activate Assignments is No ,	Students will not see the assignment until the assignment is activated.

(See image on the next page).



1. General Info & Preferences | 2. Assignment Options | 3. Students

General Information

Assignment Title:*

Enforce Dates:* Off ?

Assigned Date & Time:* 06/04/2018 at Start of Day ▼

Due Date & Time:* 06/04/2018 at End of Day ▼

Activate Assignment:* Yes ?

Instructions to Students:

There are 3000 characters remaining for additional information.

* required fields

4. Choose from the **Select a Program** drop-down and then the **Select a Subject** drop-down.

1. General Info & Preferences | 2. Assignment Options | 3. Students

Select a Program:* 4th Grade - Minnesota Academic Standards Mastery ▼

Select a Subject:* Math (2007 Standards) ▼

5. For each topic to be included, select the number of questions and the passing percentage. You can customize these for each topic, as seen in the screenshot below.

Total Topics Selected (3)

<input type="checkbox"/>	Topic	# of Questions per session	Passing Percentage per session	Standard Map
<input type="checkbox"/>	1. DIAGNOSTIC TEST [-]			Q
<input type="checkbox"/>	a. Diagnostic Test Q			
<input type="checkbox"/>	2. NUMBER & OPERATION (STRAND 1) (3 Topics Selected) [-]			
<input checked="" type="checkbox"/>	a. Reading & Writing Whole Numbers	5 ▼	70 ▼	I Q ■
<input checked="" type="checkbox"/>	b. Reading & Writing Decimal Numbers	10 ▼	60 ▼	I Q ■
<input checked="" type="checkbox"/>	c. Compare & Order Whole Numbers & Decimals	5 ▼	75 ▼	I Q ■
<input type="checkbox"/>	d. Fractional Parts of Objects	10 ▼	70 ▼	I Q ■
<input type="checkbox"/>	e. Equivalent Fractions	10 ▼	70 ▼	I Q ■

6. Click **Next: Students**.



7. Select the class to receive the assignment. Your class will automatically be selected but you can deselect students or include students from other classes.

<input type="checkbox"/>	Ms. Alvarez 4th Grade Math (4 Students Selected)			<input type="button" value="−"/>
<input checked="" type="checkbox"/>	Ana	Aguillon	aguillona.2024	
<input checked="" type="checkbox"/>	Tanner	Albright	albrightt.2024	
<input checked="" type="checkbox"/>	Gerald	Anderson	andersong.2024	
<input checked="" type="checkbox"/>	Keira	Angenend	angenendk.2024	
<input type="checkbox"/>	Kendall	Barber	barberk.2024	
<input type="checkbox"/>	Jantz	Bass	bassj.2024	
<input type="checkbox"/>	Jose	Benitez	benitezj.2024	
<input type="checkbox"/>	Priscilla	Bergamini	bergaminip.2024	
<input type="checkbox"/>	Gabriel	Berry	berryg.2024	
<input type="checkbox"/>	Melody	Boggs	boggs.202	

8. Click **Save & Exit**.